

Date \_\_\_\_\_

**Authorization to prepare Income Tax Return:**

By my signature below, I hereby authorize Janis D. Bufkin and her associates to prepare the necessary Federal and State Income Tax Returns, with any and all attached schedules, for me and my family. I will supply her with all the necessary and correct information to do the job. All figures that I give her will be backed up with canceled checks, receipts or both. If I do not have either of these, I will not hold her or her associates at fault if I have a tax audit and cannot prove my figures. I further state that all of the information and data given to her or an associate is CORRECT. If I find an error, or there are changes in any figures given to her or an associate, I will give them notice of such, as soon as possible.

Yes  No I have ownership or signature authority of a foreign bank account with a balance of \$10,000.00 or more.

Signature \_\_\_\_\_

**WE WILL KEEP ALL INFORMATION GIVEN TO US CONFIDENTIAL. ONLY ASSOCIATES OF THIS OFFICE WILL BE PRIVY TO INFORMATION SUPPLIED TO THIS OFFICE. NO INFORMATION WILL BE RELEASED FROM THIS OFFICE TO THIRD PARTIES WITHOUT YOUR WRITTEN PERMISSION. THIS STATEMENT IS BEING MADE IN ACCORDANCE WITH FEDERAL TRADE COMMISSION RULING EFFECTIVE 11-13-2000.**